



WALLACE STATE COMMUNITY COLLEGE Polysomnographic Technology Program Application Checklist

Prior to program enrollment the following must be completed:

Submit to the Admissions Office

- WSCC application
- Student re-entry form (for students who have not attended WSCC within the last 2 semesters)
- Official transcripts (if applicable) from all colleges previously attended
- Proof of high school graduation (transcripts) or GED certificate
- ACT score (A composite score of 17 or greater is required to qualify for program entry)
- All other documents required by Admissions

Submit to the PSG Program Director:

You must **submit copies of all items** listed to the program director. Simply stating you gave copies of these items to the Admissions Department will not meet the requirements for admission.

- Polysomnographic Technology program application
- Unofficial transcripts (if applicable) from all colleges previously attended (including WSCC)
- Proof of high school graduation (copy of transcripts) or GED Certificate (copy of GED Certificate)
- ACT score (A composite score of 17 or greater is required to qualify for program entry)
- CPR certification (for healthcare providers)

You must submit copies of all items listed to the program director. Simply stating you gave copies of these items to the Admissions Department will not meet the requirement for admission and will result in the application not being considered.

Information **will not** be accepted via fax - it must be delivered in person or via mail by the deadline date.

YOU SHOULD RETAIN COPIES OF THE APPLICATION PACKET YOU SUBMIT. If you reapply in the future, information will not be released from previous application packet.

NOTE: It is the responsibility of each applicant to ensure that the application is complete and that all information is on file.

You will be notified by mail if you are accepted into the program. As no information regarding individual admission status will be given via telephone, please do not call the Admissions or PSG Departments to obtain your status. Letters will also be sent to individuals who are not accepted into the program.

Upon acceptance all health science division students are required to have drug screenings and background check. Drug Policy and Background Check Policy are available for viewing online at www.wallacestate.edu.



Polysomnography Technology Program Application

Applications will be accepted until June 1st

Applications received after June 1st will be considered on a space available basis.
Please contact Program staff (256-352-8410) for any questions.

Prior to APPLICATION to the program, the following must be complete:

- Yes No Official ACT score submitted to WSCC Admissions
 Yes No Reviewed WSCC Health Division Background Policy (<http://www.wallacestate.edu/programs/health.html>)
 Yes No Reviewed WSCC Health Division Drug Screening Policy (<http://www.wallacestate.edu/programs/health.html>)

Date of Application: _____ Plan to Enter Program: _____ (Semester/Year)

WSCC Student No.: _____

Full Name: _____
 Last Name First Name Middle Initial Maiden

Mailing Address _____

City _____ State _____ Zip _____

Home Phone: _____ Emergency Contact: _____

Cell Phone: _____ Relationship: _____

Work Phone: _____ Emergency Contact Phone: _____

Email Address: _____

High School Graduation/GED Year: _____ High School Name: _____

Previous Education (Please Attach OFFICIAL Transcript for each College) If needed, please add additional education on reverse side

| Transcript Attached | College Name | City/State | Diploma or Degree | Date |
|---------------------|--------------|------------|-------------------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

If you are applying to other allied health or nursing programs, please list in order of preference for admission:

1. _____ 2. _____ 3. _____

Have you completed a 2 year allied health patient care related program? Yes No Which field: _____

STUDENTS PLEASE COMPLETE THE INFORMATION BELOW of course(s) taken:

| Grade | Class | Credit Hours | Official Use | Official Use |
|-------|---------------------------------------|--------------|--------------|--------------|
| | ORI 101 Orientation to College | 1 | | |
| | EMS 100 Cardiopulmonary Resuscitation | 1 | | |
| | | | | |

ACT SCORE (17 minimum) _____

Copy of CPR card attached to application: Yes No Healthcare Provider Yes No Expiration Date: _____

All unofficial college transcripts attached (if applicable) including WSCC: Yes No

Copy of high school transcripts or GED attached (if no college): Yes No _____
 Student Signature Date

Mail completed application to:

Polysomnography Technology Program
 Attn: Lisa Tarvin (#95)
 Wallace State Community College
 P. O. Box 2000, Hanceville, AL 35077-2000

For official use only:

Date Application Received: _____ Application Complete: Yes No
 Application Reviewer's Initials: _____ Additional documentation required: _____

Wallace State Community College
Department of Polysomnography Technology
Program Information/Application Packet

(PLEASE READ ENTIRE PACKET CAREFULLY)

Dear Prospective Student:

Thank you for your interest in the Polysomnography Program at Wallace State Community College. Enclosed you will find the information you requested.

The Polysomnography (PSG) program accepts a class each Fall Semester. The following information details the admission criteria for the programs:

Program Application Deadline - JUNE 1st for fall semester

ADMISSION REQUIREMENTS:

Applicant Must:

1. Meet all of the general admission requirements of Wallace State Community College (by the program application deadline).
2. Obtain **unconditional** admission to the college (by the program application deadline).
3. Must be a student in good standing with the college (by the program application deadline).
4. Take the ACT exam. A score of 17 or greater is required to qualify for program entry. Scores must be submitted by the program application deadline.
5. Possess a minimum cumulative GPA of 2.0 on a 4.0 scale (by the program application deadline).
6. A minimum cumulative **GPA of 2.0** on a 4.0 scale ***from high school for students without previous college coursework*** (by the program application deadline).
7. **SUBMIT TO ADMISSIONS:**
 - a) Submit a Wallace State application to the Admission's office declaring Polysomnography as the major (by the program application deadline).
 - b) Submit Official Transcripts (if applicable) from each college attended to the Admission's Office (by the program application deadline).
 - c) If high school graduate (no college attended) submit official high school transcripts to the Admission's Office (by the program application deadline).
 - d) If GED submit official certificate to the Admission's Office (by the program application deadline).
 - e) Submit official ACT scores to the Admission's Office (by the program application deadline).
8. **SUBMIT TO POLYSOMNOGRAPHIC PROGRAM DIRECTOR:**
Simply stating you gave copies of these items to the admissions department will not meet this requirement.

- a) Receipt of **completed** (program specific) Polysomnographic application by **June 1st** for Fall consideration. ***Must be submitted in person or by mail. When mailing your application, to ensure receipt, please send completed packet by certified mail. Due to the high number of applications, it is department policy that the receipt of an application will not be confirmed.**

Applications are NOT ACCEPTED by FAX or E-mail.

Mail or bring completed application to:

**Wallace State Community College
Polysomnography Program Director
P. O. Box 2000
Hanceville, AL 35077-2000**

- b) Unofficial Transcripts (if applicable) from all colleges attended must be submitted to the Program Director. **All** transcripts must be submitted for every college you have attended. If you are currently attending Wallace you are still required to include student copy of Wallace transcripts with the program application (by the program application deadline).
- c) If high school graduate (no college attended) submit copy of high school transcripts to the Program Director (by the program application deadline).
- d) If GED submit copy of official certificate to the Program Director (by the program application deadline).
- e) Submit ACT scores to the Program Director (by the program application deadline).
- f) Possess **current CPR Healthcare provider** certification or enroll in EMS 100. If you will not be enrolling in EMS 100 your CPR (healthcare provider) certification must be valid for 1 year from the first day of clinical rotation. You may submit your application prior to enrollment in EMS 100 if applicable. Make note on application you will be applying for next available class. Students may elect to take EMS 100 after acceptance to the PSG program. Students are strongly encouraged to take EMS 100 prior to acceptance in case all offerings are full. Students are required to have Healthcare Provider CPR certification before they can begin clinical rotations.

SELECTION AND NOTIFICATION:

1. Admission to the Polysomnography Program is competitive; the number of students is limited by the number of faculty and clinical facilities available. **MEETING MINIMAL REQUIREMENTS DOES NOT GUARANTEE ACCEPTANCE.**
2. **Applications are not complete until all admission requirements have been met and all documents have been submitted to admissions and the Polysomnography Department. June 1st is the application deadline. Incomplete applications will not be considered.** Applications received after June 1st will be considered on a space available basis.

3. Program applications will be reviewed for completion of program admission requirements. Written notification of the outcome of each application will be mailed to the student at the address provided on the application.
4. Complete applications meeting the admission requirements will be ranked by ACT score to determine admission if there are more applicants than can be accepted. If there is a tie the deciding factor will be GPA.

It is the official policy of Wallace State Community College, the PSG Program and the faculty that no persons shall be excluded from participation in, denied the benefits of, or be subjected to discrimination on the basis of race, color, national origin, religion, sex, age, handicapping condition, academic disadvantage, or economic disadvantage.

Admission to the Polysomnography program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. *Meeting minimal requirements does not guarantee acceptance.*

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the PSG programs. I understand this application must be updated if I am not selected. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss the student and/or refuse admission.

Applicant's Signature _____ Date _____