



Dr. Freida Hill
Chancellor

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DIRECTOR OF ACCOUNTABILITY, INNOVATION, AND PROGRAM EVALUATION

The Alabama Department of Postsecondary Education is accepting applications for the position of Director of Accountability, Innovation, and Program Evaluation in the Adult Education and GED Testing Division (based in Montgomery, Alabama). The Director of Accountability, Innovation, and Program Evaluation is responsible for the leadership and oversight of all accountability, program evaluation, and special projects management functions for the Adult Education Division. The Director of Accountability, Innovation, and Program Evaluation selects, trains, and delegates responsibility to and evaluates direct reports; develops and monitors budgets and expenses as appropriate to projects grants and programs as assigned and in accordance with federal, state, local, and Board-approved governing laws, rules, and regulations, policies and procedures; uses non-traditional/creative approaches to problem-solving; recommends new or revised standards, policies, etc.; uses specialized techniques in analysis of collected data; uses statistical software to analyze data and presents findings according to industry standards; and manages resources that are varied and frequently highly complex. In addition, the Director of Accountability, Innovation, and Program Evaluation facilitates and coordinates effective accountability and program evaluation management for the Adult Education State-wide Programs. In fulfilling this role, the Director of Accountability, Innovation, and Program Evaluation actively supports and propagates the mission, goals, and objectives of both the Department and the System. The Director of Accountability, Innovation, and Program Evaluation effectively supports and interfaces with various groups including the Department of Postsecondary Education, the Alabama State Board of Education, the Alabama Community College System, and other individuals, groups, and organizations. Minimum qualifications include a master's degree with concentration in adult education, business management, information systems, statistics, research, or closely related field from an accredited college or university; minimum of five years job-related experience with demonstrated competence in the areas of fiscal/program accountability, leadership, budgeting, grants management, or program review and analysis, and knowledge of governing federal, state, and local laws and policies; analytical ability to closely review complex and sensitive situations and recommend appropriate forms of action; ability to design, implement, and evaluate program evaluation and reports; advanced skill in communicating in critical situations orally and in writing with business, education, and community leaders; skill in collecting and assembling data, preparing reports, monitoring progress, and analyzing data; skill in personnel management through coordination and cooperation; ability to modify systems procedures and programs within area of responsibility; and advanced skill in adapting style in divergent situations with groups on a frequent basis; and ability to communicate effectively, both orally and in writing. Preferred qualifications include: proficient knowledge about the Workforce Investment Act (WIA), Title II, and two or more years of experience in working with accountability measures for the WIA, Title II; five or more years demonstrated proficiency with using statistical software or the statistical component of

education works.

Governor Robert Bentley
President

Randy McKinney
District 1

Betty Peters
District 2

Stephanie Bell
District 3

Yvette M. Richardson
District 4

Ella B. Bell
District 5

Charles E. Elliott
District 6

Gary Warren
District 7

Mary Scott Hunter
District 8

Excel; and demonstrated proficiency with contract management, Microsoft Office and Microsoft Project. The salary range is \$75,245-\$99,479. **Applicants must submit a completed Department application form, along with all required documentation listed on the application form, to the Legal and Human Resources Division, Alabama Department of Postsecondary Education, Post Office Box 302130, Montgomery, Alabama 36130-2130. Deadline for applications is 5:00 p.m. on January 20, 2012.** Faxed or emailed applications will not be accepted. An application form may be downloaded at www.accs.cc, "Employment Opportunities" link. For more information call (334) 293-4602 or email vicki.strength@dpe.edu. The Alabama Department of Postsecondary Education is an Equal Opportunity Employer.