Welcome to the Child Development Program at Wallace State!

Congratulations! You have chosen a rewarding field that will allow you many opportunities to nurture future generations and make a positive impact in the world! You may be wondering how to get started. Here are a few instructions that may help you:

1. **Apply for admission to Wallace State.** Go to http://www.wallacestate.edu/Admissions/Apply-Online/index to find the application and registration instructions. You will need to submit official transcripts of all the schools you have attended before your second semester. Go to http://www.wallacestate.edu/Admissions/Admissions-Policies/Admission-Procedures/index for more details of the admissions procedures.

2. Take your **COMPASS tests.** Contact Chuck Davis in the ACTION Center at 256/352-8040 for more information.

3. **Complete a program application** for the Child Development Program and arrange to meet with the program director, Dr. Marcie Hill, to decide if the short certificate or the Associate degree is right for you. Program applications can be found at http://www.wallacestate.edu/Assets/Programs/Health/CHD/2015_CHD_Program_Application.pdf. If you are considering earning a Bachelor of Science in Early Childhood Education at a four year institution after leaving Wallace State, be sure to let the program director know so she can help you better prepare for transfer of credit.

4. After you are accepted into the program and BEFORE you want to enroll in CHD 215 during your last spring semester at Wallace State, you will need to do the following:
   a. Attend a new student Child Development Program orientation. The date and time for this will be provided to you once you submit your program application.
   b. Order your **background check. You will be instructed how to do this at the program orientation meeting.**
   c. Submit a completed physical form including all your **current immunization records** which include a negative TB skin test, Hepatitis B vaccinations, and MMR immunizations to the program director.
      A copy of the physical forms can be found at the bottom of http://www.wallacestate.edu/Programs/Health-Division/index.
   d. Submit a copy of your **current health insurance card to the program director.**

5. **Register for classes** through your myWallaceState account after meeting with an advisor. You must earn **CPR certification** during your first semester in the child development program and maintain the certification while you are enrolled in the program.
New Students “To Do List”

6. **Contact Dr. Marcie Hill** if you have any questions. She can be reached at 256-352-8383 or marcie.hill@wallacestate.edu. You can also **contact Debra Young**, secretary for the division at 256-352-8334 or debra.young@wallacestate.edu for program information.