



Update Information Form

Name: _____ Date of Birth: ____/____/____

Student Number: _____

Change of Name – Student must provide proof of new name to the office of Admissions & Records for request to be processed. Acceptable forms include:

- Marriage license
- Social Security Card with new name
- Driver's license with new name
- Court issued name change decree

Previous Name: _____

New Name: _____

Change of Address, Phone Number or Email Address:

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

Change of Emergency Contact

Name: _____

Relationship: _____ Phone Number: _____

Student Signature: _____ **Date:** _____

{Official use only}

Entered By: _____ Date: _____