

**WALLACE STATE COMMUNITY COLLEGE  
2022 ANNUAL SECURITY REPORT AND  
ANNUAL FIRE SAFETY REPORT**



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## **Wallace State Community College Campus Locations:**

Hanceville (Main) Campus  
801 Main Street NW, Hanceville AL. 35077  
(256) 352-8000

Oneonta Campus (Academic)  
101 1<sup>st</sup> Ave West Oneonta, AL. 35121  
(205) 762-0624

Oneonta Campus (Technical)  
728 2<sup>nd</sup> Ave E. Oneonta, AL 35121  
(205) 762-0624

Cullman Regional Airport  
231 County Road 1360 Vinemont, AL 35179  
(256) 737-3040

## **The Wallace State Campus Police Department**

The Mission of the Wallace State Campus Police Department is to provide a safe learning, teaching, and working environment. The Campus Police Department requires its personnel to exercise the highest degree of discretion, human relations and community problem-solving skills.

The Department exists to protect life and property, manage emergencies, maintain a successful parking and traffic system, prevent crime and be a general service to the college community. We will strive to fulfill these responsibilities in a professional manner.

<b>Wallace State Campus Police Contact Information</b>	
Switch Board	(256) 352-8000
Campus Police	(256) 735-9975
Campus Police e-mail	police@wallacestate.edu

## **Law Enforcement Authority of Wallace State Campus Police**

In 2012, Wallace State Community College (WSCC) initiated its own Campus Police Department that consists of 8 full time personnel all of which are certified police officers with full arrest powers, recognized by the State of Alabama, who provide law enforcement services to the campus community. An armed Campus Police officer will be on duty 24 hours a day, seven days a week, and are certified by the state of Alabama who receive their powers and authority from the Code of Alabama 1975 as amended 16-22-1, 16-22-2. These police officers are vested with all the powers, authority, and responsibilities of any state law enforcement officer.

## **Working Relationship with Local Law Enforcement**

The Wallace State campus is located geographically within the City of Hanceville, Alabama. WSCC Campus Police has jurisdiction over criminal matters occurring within the campus of Wallace State, but when the situation dictates, campus police personnel will call outside agencies for assistance, which could assume primary investigative responsibility, upon request of the campus chief of police for certain major crimes that would likely exhaust the capabilities of the college. Our campus police department works closely with all local, state, and federal law enforcement agencies and emergency management agency (EMA).

The prosecution of all criminal offenses committed on campus is conducted, depending on the classification of the offense as a federal offense, a state felony or misdemeanor, or a breach of a municipal ordinance, in the federal district court of North Alabama, the state circuit or district court of Cullman County, or the Hanceville municipal court. The WSCC Police Department maintains a cooperative working relationship with other state and surrounding local law enforcement agencies and participates in both state and national campus law enforcement associations.

Oneonta Police Department provides the necessary Law Enforcement services needed on the Wallace State-Oneonta campus.

The WSCC Police Department prepares and submits reports regarding criminal offenses to the Federal Bureau of Investigation to which all authorized law enforcement agencies report statistical data. Additionally, “real-time” information is made available to other local, state, and federal law enforcement agencies on arrests and serious crime. Information regarding reported stolen vehicles, property, and wanted individuals are shared through the National Crime Information Center (NCIC) through which Hanceville PD maintains a 24 hour computerized link.

## **Other Services**

The Wallace State Police Department also provides safety and general support services tailored to meet the needs of the campus community. These services include but are not limited to the following:

1. Assisting campus motorists with minor vehicle problems.
2. Preparing reports on motor vehicle accidents.
3. Patrolling campus streets and parking areas to enforce Wallace State parking regulations and state and local traffic laws.
4. Coordinating security for College sponsored campus events.
5. Provides in-person crime prevention and safety presentations. To make a request for a presentation, contact the Campus Chief of Police.
6. Maintaining a Lost and Found repository.
7. On-campus safety escorts.
8. Conducting criminal investigations and preparing cases to submit to district attorney and grand jury.
9. Producing a quarterly campus safety newsletter

## **Reporting on Campus Crimes and Other Emergencies**

It is the policy of the College to strongly encourage students, employees, and visitors to Wallace State to promptly contact the college police, or 911 about any criminal activities, accidents or medical emergencies occurring on-campus. Reporting a crime does not mean an individual must take legal action – it may, however, help law enforcement stop further incidents as well as help them keep the community informed about criminal activity. We also urge students, employees, and visitors to inform campus police of any restraining orders or protection from abuse orders issued on their behalf. Informing campus police will allow for appropriate enforcement of those court orders.

To make a report in person, an individual should go to the Campus Police Department, which is located across from the WS Baseball Field in the Public Safety Building or call 256 735-9975 and request an officer come to your location. To make a report by phone, call 256-735-9975 and report the situation to the Campus Police. After hours, you may contact an on-duty campus police officer at 256-735-9975. In emergency situations, including fires and medical emergencies, call 911. All 911 calls made from **campus phones or cell phones** go directly to the Hanceville Police Department.

To report emergencies on the Campus of Wallace State-Oneonta, call 911. To report non-emergencies and criminal activity, call the Oneonta Police Department at 205 625-4351

## **Reporting Off-Campus Crimes and Other Emergencies**

Victims and witnesses to criminal activity occurring off campus should contact the appropriate agency for the jurisdiction:

- Hanceville Police Department at (256) 352-9811
- Cullman County Sheriff's Office (256) 734-0342
- Cullman Police Department at (256) 734-1434
- Alabama State Troopers at (256) 353-0631
- Oneonta Police Department (205) 325-4351

## **Campus Security Authorities (CSA)**

A person may also report a crime to the Vice President for Students, Director of Housing, Dorm Directors, Resident Assistants (RA's), the Director of Athletics, the Director of Human Resources, or other Wallace State officials with significant responsibility for student and campus activities. All such individuals, along with Campus law enforcement staff, are referred to as a **Campus Security Authority (CSA)**. Upon request, the CSA may assist the reporting individual in contacting the Campus Police about an incident. The College will allow a victim or witness of a crime to report it to a CSA (other than law enforcement) on a voluntary, confidential basis. All such incident reports

will help the College take steps to make the campus safer. They will be used, in particular, to determine whether there is a pattern of crime involving a particular location, offender, or method; to provide the basis for alerting the campus community about crimes posing a danger to students or employees; and to compile the crime statistics included in the annual security report.

Campus Security Authorities who are non-law enforcement will be provided the appropriate training on what to do when a crime is reported to them.

## **Non-Law Enforcement Campus Security Authorities**

Victims that do not want to report crimes to law enforcement may contact the following Campus Security Authorities:

### **Hanceville (Main) Campus:**

Kristen Holmes, Vice President for Students (256) 352-8233

Lisa German, Vice President of Learning/Dean of Health Sciences (256) 352-8306

Dr. Beth Bownes-Johnson, Dean of Academic Affairs (256) 352-8190

Wes Rakestraw, Dean of Applied Technologies (256) 352-8229

Paul Bailey, Athletic Director (256) 352-8359

Mark Bolin, Director of Auxiliary Services and Dorm Director (256) 352-8102

### **Oneonta Campus**

Lauren Wilson, Director of Oneonta Center (205) 762-0627

## **Security of and Access to Campus Facilities**

Wallace State Community College is committed to providing a healthful, safe and secure environment for all members of the campus community. This commitment is evidenced by the fact the college employs a Police force which is on duty 7 days a week, 24 hours a day.

Campus facilities are locked and unlocked by the Campus Police according to the normal operational hours of the college and scheduled facilities usage. Normal operational hours are:

### **Hanceville Campus**

7:30 a.m.- 10:00 p.m. Monday - Thursday

7:30 a.m. - 2:30 p.m. Friday

10:00 a.m.- 2:00 p.m. Saturday

### **Oneonta Campus (Academic)**

7:30 a.m.- 10:00 p.m. Monday - Thursday

7:30 a.m. – 2:00 p.m. Friday

### **Oneonta Campus (Technical)**

7:30 a.m.- 9:00 p.m. Monday - Thursday

7:30 a.m. – 2:00 p.m. Friday

*(Buildings not scheduled for classes or a special event is closed.)*

As a rule, no one should be in college buildings after normal operational hours. The Campus Police have been instructed not to open buildings or allow people to remain in campus buildings after hours.

Students, faculty, or staff who access to campus facilities outside of the hours scheduled above must secure authorization from the appropriate department head or administrator. In the event of an unforeseen emergency, please contact the Campus Police for assistance.

### **Security considerations used in the maintenance of campus facilities**

Campus police coordinates with the maintenance department regarding maintenance issues related to safety and security.

## **Emergency Notifications, Evacuation Procedures, and Timely Warnings**

It is the policy of Wallace State Community College to quickly inform the campus community of conditions posing a threat to life, safety, security, and/or property, so appropriate precautionary measures may be taken. To carry out this policy, the college has developed procedures to facilitate notice to and, if appropriate, evacuation of members of the campus community in the event of a confirmed active emergency posing an immediate threat or a potential emergency posing a reasonably likely threat. In regards to “Timely Warnings” the names of victims will be withheld from any statement issued to the campus community.

The campus employs an emergency notification system commonly known as “Lion Alert” to provide emergency warnings and follow-up information to the campus community. Lion Alert will ensure that this information is automatically delivered to the campus community at the e-mail addresses and phone numbers (by voice and/or text message) that have been provided within moments of any such alerts being sent by the college.

The College also utilizes an emergency notification system called ALERTUS, which consist of alert beacons placed in every building on campus that attract attention with sounder and flashing strobes while large text is displayed informing building occupants of the emergency and instructs them how to respond. ALERTUS offers reliable emergency communications when conventional methods of e-mail, cell phones, and landline phones are too slow or fail due to throughput limitations.

Certain college officials have been granted authority by the College President to authorize emergency notifications. These officials are referred to as Responsible Authorizers.

The activation process is initiated when a report of an emergency posing an immediate or reasonably likely threat is made to the Wallace State Police or to another Responsible Authorizer. The Responsible Authorizer is to confirm that such a threat does exist and approve the wording and content of the message, taking into account pre-approved message templates, the nature of the impacted population on campus, and the actions the impacted population should take.

Finally, the Responsible Authorizer is to direct that notification be provided through activation of LionAlert and or the ALERTUS system. These actions are to be taken without delay, unless issuing a notification will, in the professional judgment of the Responsible Authorizer, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The LionAlert and ALERTUS system is tested during the Fall, Spring, and Summer semesters. Also, building fire drill evacuations and other evacuation exercises are held at least annually. Tests and drills may be announced to the campus community beforehand or may be unannounced. After-action reports are prepared to document the nature of the test or drill, its date/time, whether it was announced or unannounced and evaluative observations regarding system and personnel performance. If criminal incidents occur on campus that do not pose an immediate danger to the community, but the possibility of reoccurring or similar incidents exists, timely warnings describing those incidents will be made and disseminated to all faculty, staff, and students.

## **Emergency Procedures**

### 1) Criminal Acts

- a) The Campus Police Department has primary jurisdiction for response, and investigation of all criminal actions on campus property.
- b) To report a crime, notify Campus Police at (256) 735-9975.

### 2) Medical Emergencies

- a) Call 911 to summon emergency medical assistance.

### 3) Fire

- a) Call 911 to report a fire.
- b) Fire Extinguishers are located in common areas on all floors of campus buildings.

### 4) Emergency Procedures - Building Evacuation

In the event it becomes necessary to evacuate a building, all occupants are expected to vacate the facility as directed by the signage located in each building. During fire events, do not use elevators. In the event of a building evacuation, a rally point will be identified in the emergency evacuation warning.

### 5) Emergency Procedures - Tornado Warning

- a) Campus Police will send an Lion Alert/ALERTUS emergency notifications when a tornado warning is issued by the National Weather Service.
- b) All members of the campus community should take shelter in the lowest floor of the building, away from windows and doors.



- c) When the tornado threat is over, the all-clear will be given by the Campus Police and normal activities will resume.
- d) Do not send people home during a tornado watch or warning.

## **Emergency Operation Training and Drills**

### General Emergency Information

Wallace State Community College has a well-developed process for significant emergencies or dangerous situations involving an immediate threat to the health and safety of students, employees, and visitors. The process is detailed in the Wallace State Community College Emergency Operations Plan (EOP), which includes information about the College's operating status parameters; incident priorities; shelter-in-place and evacuation guidelines; and local contingency and continuity planning requirements. The EOP is designed to take an all-hazards approach to both natural and human caused hazards. Divisions, departments, offices and individuals are encouraged regularly to familiarize themselves with information in this plan.

The College conducts emergency response exercises, which may include one or more activities, such as tabletop exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Wallace State Campus Police staff have received training in the Incident Command System and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the Campus Police Department will be the first to respond. Additional resources from a variety of local, state and federal agencies will be requested as needed.

## **Security of Personal Property**

The college cannot be responsible for personal property, nor can the college assume responsibility for the protection of vehicles or their contents. The campus police recommend that students conceal books, supplies, and other valuables in the trunks of their cars or keep valuables in their possession at all times. Items such as purses, handbags, book bags, and knapsacks should not be unattended.

## **Crime Prevention**

With the exercise of due caution, students and employees can reduce their chances of becoming a victim of crime. The College crime prevention efforts are premised upon the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging individuals to be responsible for their own security and the security of others. The cooperation and involvement of students and employees in a campus safety program is absolutely necessary. Students and employees must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. For example, although campus

facilities and areas are lighted during normal class hours, it is always prudent for students, female or male, to be accompanied by a friend to their dorm residence or vehicle on campus late at night. Dorm room doors should be locked at night and when the room is unoccupied. Valuable items such as stereos, cameras, and televisions should be marked or engraved with the serial number or a personal code. This number should then be kept in a safe place so that it is available should the item be stolen. Bicycles when left unattended should be secured with a sturdy lock. Students with cars must park them in the authorized parking areas with current WSCC hangtag and should keep them locked at all times. Valuable items like backpacks, electronics, books, and sporting equipment should be locked in the trunk. Students should report to the Housing Office or Campus Police any unusual incidents or suspicious individuals observed in and around Campus Housing. To make students and employees more aware of the importance of crime prevention, presentations will be offered at various times throughout the year by individuals trained in the prevention of sexual assault, domestic violence, dating violence, and stalking. These presentations target, in particular, campus housing residents with an emphasis on preventive measures, actions to be taken in the event of victimization, and generally increasing student awareness of risks. Wallace State Campus Police will also conduct crime prevention and awareness programs throughout the year. Campus Police carries out the following programs and projects:

- ‖ A representative of the Campus Police meets with the dorm directors and resident assistants to discuss security matters relating to student housing.
- ‖ A summary of criminal incidents, known as the Daily Crime and Fire Log is available at the chief of police office.
- ‖ If circumstances warrant, special printed crime alerts, are prepared and distributed either selectively or throughout the campus.
- ‖ The Campus Housing staff arranges one program each Fall semester on some aspect of campus safety and security. All housing residents are encouraged to attend.
- ‖ Publishes an E-Newsletter consisting of valuable crime prevention and safety information.
- ‖ Keeps Emergency Procedures information posters displayed in prominent locations in all campus buildings.

## **EVER-FI Campus Safety Program**

The College provides to the campus community with continuous and ongoing access to sexual assault, domestic violence, dating violence, stalking, crime prevention and awareness information, through an online training program that helps students, faculty and staff create a safe and healthy campus community where they take care of themselves, look out for one another, and make choices for the greater good.

The EVER-FI program is a comprehensive online video training program that can be accessed through the Wallace State Community College web site at [www.wallacestate.edu](http://www.wallacestate.edu), go to Blackboard, then click “sign in with third party account”. This will take you to an Ellucian login

screen. Enter your email address and password. Then click on the “courses” menu button. Click the dropdown menu beside “current courses” and select “WSCC Centers” menu button. There you will find “Campus Safety and Security Awareness”

EVER-FI provides Wallace State students and WSCC employees with the most relevant and comprehensive source of personal safety information.

By reviewing these programs, you will be empowered with knowledge that motivates you to be proactive for a healthier campus life. The Building Community prevention training includes:

- ▮ Safe and healthy options for intervening
- ▮ Definitions of key terms (like consent, sexual misconduct and sexual assault)
- ▮ Options for reporting
- ▮ Recognizing signs of abusive behavior
- ▮ Primary prevention and awareness

## Risk Reduction Tips

*With no intent to blame victims, and in recognizing that only abusers are responsible for the abuse they perpetrate, the following are some strategies to reduce one’s risk of sexual assault.*

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. **Avoid isolated areas.** It is more difficult to get help if no one is around.
3. **Walk with purpose.** Even if you don’t know where you are going, act like you do.
4. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
5. **Make sure your cell phone is with you** and charged, and that you have money.
6. **Don't allow yourself to be isolated** with someone you don’t trust or someone you don’t know.
7. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
8. **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
9. **Trust your instincts.** If you feel unsafe or uncomfortable in any situation or location, go with your gut—it probably isn’t the best place to be. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).

10. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
11. **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
12. **Watch out for your friends, and vice versa.** If a friend seems out of it, is too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
13. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
14. **If you need to get out of an uncomfortable or scary situation try these suggestions:**
  - ▮ **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - ▮ **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - ▮ **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
  - ▮ **Lie.** If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
15. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors and windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
16. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

*Source:*  
Ways to Reduce your Risk of Sexual Assault (n.d.). *Rape, Abuse, & Incest National Network*. Retrieved April 23, 2015 from <https://rainn.org/get-information/sexual-assault-prevention>

## **Sexual Assault Elimination Act**

Enacted in March 2013, the Campus Save Act is the most recent, and far reaching, in a long line of laws that protect students from sexual violence and harassment. The act requires students, faculty and staff to be trained in the appropriate response to sexual violence and harassment. These programs will include a discussion of what constitutes sexual harassment and sexual violence, the school's policies and disciplinary procedures, and the consequences of violating these policies.

## **Title IX Coordinator**

The U.S. Department of Education's Office for Civil Rights (OCR) enforces, among other statutes, Title IX of the Education Amendments of 1972. Title IX protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. Title IX states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Title IX Coordinator for Student Matters:

Lisa German, Vice President for Learning, [lisa.german@wallacestate.edu](mailto:lisa.german@wallacestate.edu) (256) 352-8306

Title IX Coordinator for Employee Matters:

Alyce Flanigan, Director of Human Resources, [alyce.malcom@wallacestate.edu](mailto:alyce.malcom@wallacestate.edu) (256) 352-8295

## **Victim Services**

A representative from Victim Services of Cullman will always make themselves available to anyone who needs victim's assistance. Victim Services of Cullman can also be reached on the 24 Hour Crisis Line at (256) 734-6100.

### **Victim Services of Cullman, Inc. provides the following services**

- ‖ Shelter, counseling, and other services to help clients and their children become safe and self-sufficient
- ‖ Group and individual counseling on the dynamics of domestic violence and sexual assault for children and adults as well as parenting support
- ‖ Court advocacy program to accompany women to court appearances and educate victims in court about the cycle of violence
- ‖ Crisis Line available 24 hours, 7 days a week
- ‖ Hospital accompaniment available for victims in addition to assisting victims with law enforcement and court systems

## **Protection from Abuse Orders**

Wallace State Community College complies with Alabama law in recognizing protection from abuse orders. Any member of the campus community that obtains such order should notify the Campus Chief of Police at (256 352-8440). The Campus Police will assist the complainant with developing a Safe Action Plan. The purpose of this plan is to reduce the risk of harm to the complaint while on campus or traveling to and from campus.

Should you need assistance in obtaining a protection from abuse order, please see any member of the Campus Police.

## **Domestic Violence, Dating Violence, Sexual Assault, and Stalking Policy**

Wallace State Community College is dedicated to the total development of students. Therefore, the College has the responsibility for protecting individual rights, both academic and personal, including the rights of students and employees.

Therefore, it is the policy of Wallace State Community College that no student or employee may threaten the health and safety of a member of the College community, of any person on College property, or at a College sponsored or supervised activity, through **the commission of or the attempt to commit domestic violence, dating violence, sexual assault, rape, acquaintance rape, and stalking.**

Employees and students who are found in violation of this policy shall be subject to disciplinary action by the College, up to and including permanent expulsion, from any property owned or controlled by the College, or off campus at any function which is authorized, sponsored, or conducted by the College or in parking lots adjacent to areas or buildings where College functions are being conducted. Criminal charges may also be filed.

A student or employee of Wallace State who is the victim of sexual assault, domestic violence, dating violence, or stalking has the right to notify and seek the help of the Campus Police, local police authorities, or a Campus Security Authority. Telephone numbers for contacting authorities are listed on page 6. A Campus Security Authority will, upon request, assist the student in contacting police. Notifying campus or local law enforcement authorities does not mean that criminal charges must be filed. Immediate notification will, however, permit authorities to conduct a timely investigation and to collect and preserve evidence, which is essential for any subsequent prosecution. It may also help prevent assaults by the offender upon other victims.

A victim should be cautious not to destroy evidence including:

- ‖ Do not change clothes or have them cleaned
- ‖ Do not take a shower or brush teeth
- ‖ Do not remove items from where the incident occurred
- ‖ Do not discard, erase, or delete any document or electronic transmission which may contain threatening or intimidating messages

Counseling and other assistance for victims of sexual assault, domestic violence, dating violence, or stalking will be made available through Victim Services of Cullman.

The College also encourages the reporting by employees and students of conditions on campus (such as lighting, landscaping, etc.) that may contribute to the risk of sexual assault, so that appropriate action may be taken.

## **Definitions**

The following definitions are helpful in understanding the College's policy prohibiting sex-based discrimination:

### **Sexual abuse in the first degree**

(a) A person commits the crime of sexual abuse in the first degree if:

- (1) He subjects another person to sexual contact by forcible compulsion; or
- (2) He subjects another person to sexual contact who is incapable of consent by reason of being physically helpless or mentally incapacitated.

(b) Sexual abuse in the first degree is a Class C felony.

### **Sexual abuse in the second degree**

(a) A person commits the crime of sexual abuse in the second degree if:

- (1) He subjects another person to sexual contact who is incapable of consent by reason of some factor other than being less than 16 years old; or
- (2) He, being 19 years old or older, subjects another person to sexual contact who is less than 16 years old, but more than 12 years old.

(b) Sexual abuse in second degree is a Class A misdemeanor, except that if a person commits a second or subsequent offense of sexual abuse in the second degree within one year of another sexual offense, the offense is a Class C felony.

### **Rape in the first degree**

(a) A person commits the crime of rape in the first degree if:

- (1) He or she engages in sexual intercourse with a member of the opposite sex by forcible compulsion; or
- (2) He or she engages in sexual intercourse with a member of the opposite sex who is incapable of consent by reason of being physically helpless or mentally incapacitated; or
- (3) He or she, being 16 years or older, engages in sexual intercourse with a member of the opposite sex who is less than 12 years old.

(b) Rape in the first degree is a Class A felony.

### **Rape in the second degree**

- (a) A person commits the crime of rape in the second degree if:
  - (1) Being 16 years old or older, he or she engages in sexual intercourse with a member of the opposite sex less than 16 and more than 12 years old; provided, however, the actor is at least two years older than the member of the opposite sex.
  - (2) He or she engages in sexual intercourse with a member of the opposite sex who is incapable of consent by reason of being mentally defective.
- (b) Rape in the second degree is a Class B felony.

### **Sodomy in the first degree**

- (a) A person commits the crime of sodomy in the first degree if:
  - (1) He engages in deviate sexual intercourse with another person by forcible compulsion; or
  - (2) He engages in deviate sexual intercourse with a person who is incapable of consent by reason of being physically helpless or mentally incapacitated; or
  - (3) He, being 16 years old or older, engages in deviate sexual intercourse with a person who is less than 12 years old.
- (b) Sodomy in the first degree is a Class A felony.

### **Sodomy in the second degree**

- (a) A person commits the crime of sodomy in the second degree if:
  - (1) He, being 16 years old or older, engages in deviate sexual intercourse with another person less than 16 and more than 12 years old.
  - (2) He engages in deviate sexual intercourse with a person who is incapable of consent by reason of being mentally defective.
- (b) Sodomy in the second degree is a Class B felony.

### **Domestic Violence:**

Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. In Alabama, domestic violence includes felony and misdemeanor crimes of violence committed by a current or former spouse, parent, child, any person with whom the defendant has a child in common, a present or former household member, or a person who has or had a dating or engagement relationship with the defendant (Alabama Code Section 13A, Article 7 Domestic Violence in 1st, 2nd, and 3rd Degrees),



**Dating Violence:**

Means violence committed by a person –

(a) Who is or has been in a social relationship of a romantic or intimate nature with the victim;  
and

(b) Where the existence of such a relationship will be determined based on a consideration of the following factors:

- | The length of the relationship
- | The type of relationship
- | The frequency of interaction between the persons involved in the relationship

**Stalking:**

Means engaging in a course of conduct directed at a specific person that would cause a reasonable person to – a) fear for his or her safety or the safety of others; or b) suffer substantial emotional distress. In Alabama, stalking is when a person intentionally and repeatedly follows or harasses another person and who makes a threat, either expressed or implied, with the intent to place that person in reasonable fear of death or serious bodily harm (13A-6-90 Stalking in the first degree) or a person who, acting with an improper purpose, intentionally and repeatedly follows, harasses, telephones, or initiates communication, verbally, electronically, or otherwise, with another person, any member of the other person's immediate family, or any third party with whom the other person is acquainted, and causes material harm to the mental or emotional health of the other person, or causes such person to reasonably fear that his or her employment, business, or career is threatened, and the perpetrator was previously informed to cease that conduct (Section 13A-6-91 Stalking in the second degree).

**Bystander Intervention:**

A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required to prevent sexual assault, dating violence, domestic violence or stalking. Bystanders, if active, can prevent harm or intervene before a situation gets worse. Examples of active bystander intervention include: not leaving an overly intoxicated person in a bar/party alone, walking a classmate to his/her car after class, calling police when a potentially violent situation is unfolding, not leaving an unconscious person alone (alerting an RA, EMS, WSCC Police, etc.), or intervening when someone is being belittled, degraded or emotionally abused (walking victim away from abuser, contacting others for help, like counseling center, RA, Dean).

**Lack of Consent:**

(a) Whether or not specifically stated, it is an element of every offense defined in this article, with the exception of subdivision (a) (3) of Section 13A-6-65, that the sexual act was committed without consent of the victim.

(b) Lack of consent results from:

- ‖ Forcible compulsion or
- ‖ Incapacity to consent or
- ‖ If the offense charged is sexual abuse, any circumstances, in addition to forcible compulsion or incapacity to consent, in which the victim does not expressly or impliedly acquiesce in the actor's conduct

A person is deemed incapable of consent if he/she is:

- ‖ Less than 16 years old or
- ‖ Mentally defective or
- ‖ Mentally incapacitated or
- ‖ Physically helpless

## **Victims' Rights Information**

In Alabama, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

Within 72 hours after a victim files a crime report, the campus police shall provide the victim with the following:

- ‖ A list of local emergency and crisis services
- ‖ Name and phone number of the officer and the agency handling the report
- ‖ Name and phone number of the prosecuting attorney
- ‖ The procedural steps in a criminal prosecution
- ‖ The availability of victim's' compensation benefits
- ‖ A listing of rights as a victim including a form including victims' rights
- ‖ The existence and eligibility requirements of restitution and compensation
- ‖ A recommended procedure if someone is subject to threats or intimidation as a victim

A crime victim also has a right to:

- ‖ Notification of all criminal proceedings and charges filed against the defendant, with the exception of initial appearance, and the right to be present at all proceedings
- ‖ Necessary information regarding the appropriate agencies from which he/she may request information
- ‖ An explanation of the pre-sentence report and the right to make a written or oral statement to the probation officer, and a right to review the pre-sentence report
- ‖ Notification of the time and place of any sentencing hearing and to make a written or oral statement, or present any information at a sentencing proceeding or any other proceeding as authorized by law
- ‖ Information regarding the return of any property taken
- ‖ The date of conviction, acquittal or dismissal of charges against the defendant and the sentence imposed
- ‖ Refuse an interview or other communication with the defendant, his/her attorney or anyone acting on his/her behalf
- ‖ The status and results of any post-conviction appeal
- ‖ Be provided a waiting area separate from the defendant, relatives, and defense witnesses if available and practical
- ‖ Submit a statement to be entered into the inmate's records that the victim is to be notified of release, on bond, from prison, escape, re-arrest, or death of the prisoner
- ‖ Information regarding collection of restitution
- ‖ Any release opinion by the Alabama Department of Mental Health
- ‖ Notification of any Pardon and Parole Board hearings and the right to be present and heard at such hearings

## **Victims Option to Report**

Students and employees who are victims of crime including rape, acquaintance rape, domestic violence, dating violence, sexual assault, or stalking, are encouraged by the College to report but do have the option not to report the incident to campus law enforcement, local law enforcement or campus security authorities. In those cases, the victim may still seek assistance confidentially from Victim Services of Cullman or any other victim service agency of their choosing. Wallace State Community College will provide an office for a member of Victim Services of Cullman to avail themselves to any student who needs assistance. Victim Services of Cullman can be reached on the 24 hour crisis line at (256) 734-6100.

## **Anonymity and Confidentiality**

Victims who report a criminal act to law enforcement or a campus security authority (CSA) may wish to remain anonymous or have their name excluded from any publicly-available report or document created by the College. The College will meet this request to the extent permissible by law. If the college while in the performance of conducting an investigation and obligation to take measures to protect other students and employees, may need to reveal the name of the victim in order to complete a thorough investigation. In this case, the College will inform the reporting party and discuss available options and concerns before proceeding with the investigation or disciplinary procedures.

If the reporting party requests confidentiality or asks that the complaint not be pursued, the school will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. If a reporting party insists that his or her name or other identifiable information not be disclosed to the alleged responding party, the College will inform the reporting party that its ability to respond may be limited. The reporting party will be assured the College will take reasonable steps to prevent retaliation but also take strong responsive action if it occurs.

If the reporting party continues to ask that his or her name or other identifiable information not be revealed, the College should evaluate that request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. Thus, the school may weigh the request for confidentiality against the following factors: the seriousness of the alleged harassment; the reporting party's age; whether there have been other harassment complaints about the same individual; and the alleged harasser's rights to receive information about the allegations if the information is maintained by the school as an "education record" under the Family Educational Rights and Privacy Act (FERPA). The College should inform the reporting party if it cannot ensure confidentiality. Even if the College cannot take disciplinary action against the alleged harasser because the reporting party insists on confidentiality, it should pursue other steps to limit the effects of the alleged harassment and prevent its recurrence.

## **Remedies and Enforcement**

Wallace State Community College will take steps to protect the reporting party as necessary (if requested and reasonably available), including taking interim steps before the final outcome of the investigation, even when the victim chooses not to report to law enforcement. The College shall undertake these steps promptly once it has notice of a sexual harassment or violence, domestic violence, dating violence, or stalking allegation. The College will notify the reporting party of his or her options to avoid contact with the responding party and allow students to change academic or living situations as appropriate. For instance, the College may prohibit the responding party from having any contact with the reporting party pending the results of the school's investigation. When taking steps to separate the reporting party and responding party, the college will minimize as much as possible, the burden on the reporting party, and will not, as a matter of course, remove reporting party's from classes or housing while allowing responding party's to remain.

Reporting party and parents, if necessary, will be informed of how to respond and who to report to if they are retaliated against by the responding party or his or her associates. For instance, friends of the responding party may subject the reporting party to name-calling and taunting.

Wallace State will proactively consider the following remedies when determining how to respond to the previously mentioned offenses.

Depending on the specific nature of the problem, remedies for the reporting party might include, but are not limited to:

- ▮ Providing an escort to ensure that the reporting party can move safely between classes and activities
- ▮ Ensuring that the reporting party and responding party do not attend the same classes
- ▮ Moving the reporting party or responding party to a different residence hall
- ▮ Providing counseling services referrals
- ▮ Providing academic support services, such as tutoring
- ▮ Arranging for the reporting party to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the reporting party's academic record

## **Disciplinary Procedures for institutional action in cases of alleged domestic violence, dating violence, sexual assault, or stalking**

College disciplinary procedures assure the student's right to procedural and substantive due process and to safeguard personal and confidential information concerning the student. These procedures may differ from court procedures in the interest of student welfare and confidentiality procedures and rules have been developed to assure fair hearing and appeal. The Vice President for Students makes disciplinary decisions at the administrative level and refers appropriate appeals to the College Disciplinary Review Committee for an appellate hearing. The Vice President for Students is responsible for coordinating all disciplinary procedures and for reviewing appropriate records of

student conduct and disciplinary actions.

Alleged violations of College regulations must be filed in writing with the Vice President for Students in order to initiate a disciplinary review. Any student, faculty member, or staff member may register a complaint with the Vice President for Students. The Vice President for Students will then inform the accused in writing, will request a conference, and will render a decision to the student regarding the case in question. The decision will be one of the following:

1. Find the accused not guilty and dismiss the case.
2. Refer the student to a counselor for personalized assistance.
3. Find the student guilty as charged and apply the appropriate penalty stated under "Disciplinary Actions."
4. Refer the case directly to the College Disciplinary Committee for a hearing.

Upon communicating his/her decision to the student, the Vice President for Students will also explain the student's right to appeal the case to the Disciplinary Committee. If the student wishes to appeal the case, he/she must give a written request, stating the reason(s) for the appeal, to the Vice President for Students within forty-eight hours. The Vice President for Students will then have 48 hours to refer the case to the Disciplinary Committee along with his/her recommendation for disciplinary action. The Committee will conduct a hearing under the guidelines specified in "Disciplinary Hearing Procedures," and will submit its decision in writing to the Vice President for Students, who will notify the student.

## **Standard of Evidence**

In order for the schools grievance procedures to be consistent with federal law, the school must use a "preponderance of evidence" standard (it is more likely than not that the act occurred). The Vice President for Students of Wallace State Community College is the presiding institutional official of code of conduct proceedings and is trained in evaluating evidence and testimony in these hearings in a manner that protects the safety of victims and promotes accountability.

## **Disciplinary Hearing Procedure**

Disciplinary Review Committee hearings shall be private and confidential and will be limited to persons officially involved. Persons present shall include Disciplinary Review Committee members, the Vice President for Students, the student who is the subject of the hearing and his/her advisor (if requested), appropriate staff members, a recorder, and witnesses for both parties (if available). Witnesses will be present only when giving testimony.

The student (accused or accuser) has the right to have one advisor, who may be but does not have to be an attorney, present during the hearing. The advisor may not address the hearing to give evidence on behalf of the student. However, in answering or asking questions, the student may

seek advice from the advisor before proceeding. The minutes of the proceedings will be recorded. Minutes will be filed in the office of the Vice President for Students and will be kept confidential. The Vice President for Students may change the day and time of the hearing if extenuating circumstances exist by notifying all parties or may determine that a hearing takes place without the student present if the student has been given notification but does not appear for the hearing. The order of the hearing shall be:

1. Opening remarks by the Chairperson of Disciplinary Committee.
2. Review of charges and action taken, if any, in the case by the Vice President for Students.
3. Opening statement of not more than ten minutes by the accused student.
4. Opening statement by the Vice President for Students or his/her designee of not more than ten minutes.
5. Presentations of evidence by parties, including testimony and questioning of witnesses. Witnesses for the College will present testimony first. Both parties to the action and the members of the Disciplinary Review Committee have the right to question witnesses. Following the testimony of all College witnesses, the student may call his/her witnesses.
6. Closing statement by the student.
7. Closing statement by the Vice President for Students or his/her designee.
8. Deliberation. The Disciplinary Review Committee will conduct its deliberation in a closed and confidential session and, after reaching its secret ballot decision, will orally inform the parties of the decision at the close of the hearing. Each party will subsequently be provided a written summary of the findings of the Committee within seven days.

## **Possible Disciplinary Action**

If the student has been found guilty, the following disciplinary actions will be administered according to the severity of the infraction as determined by the Vice President for Students and/or the Disciplinary Review Committee:

- ▮ **Disciplinary Reprimand.** This may be an oral or written warning. It notifies a student that any further violation of College regulations may subject the student to more severe disciplinary actions.
- ▮ **Disciplinary Probation.** This is designated to encourage and require a student to cease and desist from violating college regulations. Students on probation are notified in writing that any further misbehavior on their part will lead to more severe action. Disciplinary Probation will be for the remainder of the existing semester and possibly for all of the following semesters of attendance.
- ▮ **Disciplinary Suspension.** This excludes a student from the College for a designated period of time, usually not more than two terms. While on suspension, a student will not be allowed to take any courses at the College. At the end of the designated period of time, the student must make formal reapplication for admission.
- ▮ **Class Suspension.** A student may be suspended from attending one or more specified courses for improper behavior. Class suspensions can be for the remainder of the term, and the student can be assigned a letter grade of "F" for each course from which he/she is suspended.

- ▮ **Area Suspension.** A student may be suspended from a specified college area for improper or disruptive behavior. Suspensions generally will be for a period of time not to exceed the remainder of the term.
- ▮ **Disciplinary Expulsion.** This is the strongest disciplinary action. This category of severe penalty generally indicates the recipient may not return to the College. Disciplinary expulsion normally would be the least-used disciplinary action and would be applied only to students who are guilty of chronic misbehavior or a major breach of conduct. The College reserves the right, but has no duty, to lift the prohibition against re-enrollment upon its consideration of a written application for readmission evidencing that the student has demonstrated an ability and readiness to comply with all College rules and regulations. The College will not consider such a request until at least one year from the date of expulsion.
- ▮ **Payment of Damages.** Payment will be assessed against a given student or students for the amount necessary to repair damage caused by student's or students' behavior.

## **Information Concerning Registered Sex Offenders**

The Federal Campus Sex Crimes Prevention Act requires that sex offender information be made available to members of that campus community. Students and employees at Wallace State may obtain this information by searching the Cullman County Sheriff's Office web page at: [www.cullmansheriff.org](http://www.cullmansheriff.org). To obtain sex offender registration information for the area surrounding the Wallace State-Oneonta Campus go to [www.oneontapolice.org](http://www.oneontapolice.org).

## **Missing Students Policy**

This missing on-campus student policy applies to all college students who reside in on-campus student housing facilities.

Every student living in on-campus student housing will be given the opportunity and means to designate an emergency contact person to be notified by the college within 24 hours of a determination that the student is missing. Students will be given the opportunity to register the emergency contact of their choice at room sign-up. Students are encouraged to update their emergency contact information if it changes. This emergency contact information will be stored confidentially and will be accessible only to authorized campus officials. It will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

In the case of any student who is under 18 years of age and not emancipated, the college will notify the student's custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional emergency contact person designated by the student.

Regardless of whether a student has designated an emergency contact person, is above the age of 18, or is an emancipated minor, the Campus Police will be notified within 24 hours of a determination that a student is missing.



## **Reporting and Investigation Procedures of Missing Students**

For the purposes of this policy, a student may be considered to be missing if the student's absence from campus is contrary to his or her usual pattern of behavior and the college has reason to believe that unusual circumstances may have caused the absence. Such circumstances may include, but are not limited to, a report or suspicion that the student may be a victim of foul play (e.g., a reported abduction); that the student has expressed suicidal thoughts or may be in a life threatening situation; that the student has exhibited behavior suggesting that the student is unable to care for himself or herself; or that the student is overdue returning to campus and has not been heard from after giving a specific return time to family or friends. Any individual on campus who has information or reason to believe that a student living in on-campus student housing may be a missing person should notify Campus Police immediately.

Campus Police will gather from the reporting person all essential information about the student, as well as seeking information from the student's acquaintances and from appropriate College personnel and official College information sources. Such information will include a physical description of the student, a cellular phone number, the clothes last worn, the student's possible location and companion(s), a description of the student's vehicle, the observed physical and emotional wellbeing of the student, an up-to-date photograph, a class schedule, the date and time the student last attended class, etc. Contact with the student should be attempted using text messaging, cellular phone calls, Facebook, Twitter, other social media, and e-mail.

Upon receipt of a report of a missing on-campus residential student, Campus Police will promptly notify appropriate campus staff, including in every instance the dorm director of the student's on-campus residence hall, to aid in the search for and location of the student. In addition, Campus Police will in every instance promptly notify the Vice President for Students.

Campus Police will keep the Vice President for Students informed of the progress of its investigation. The final determination that a student is missing, which shall be understood to refer to an unexplained absence of 24 hours, will be made by the Vice President for Students after consultation with Campus Police. Once such a determination is made, the Vice President for Students will be responsible for notifying the student's emergency contact person, if any; in the case of an un-emancipated student under age 18, the student's custodial parent or guardian.

## **Communications about Missing Students**

The Director of Communications is the designated spokesperson to handle media inquiries concerning a missing student. The law enforcement agency in charge of the investigation will be consulted prior to any information release from the College so as not to jeopardize any investigation. Any information provided to the media to elicit public assistance in the search for the missing person will be released by the responsible law enforcement agency.

## **Monitoring Campus, Non-Campus and Public Property for Criminal Activity**

The Campus Police Department maintains a list of all reports of crimes that occur on Wallace State Community College property. Between January and July of each calendar year, letters of inquiry, or emails, are sent to local police jurisdictions inquiring about specific Clery crimes associated with each campus address during those specific dates/times. When these letters are answered, their contents are analyzed, and any crime deemed to be within the exact Clery geography of that location is added to the crime data for that year.

### **Campus Crime Statistics**

Wallace State is required under Section 668.46(b) of the Campus Security Act to publish and distribute an Annual Security Report. The offenses for which the Campus Security Act requires statistical reporting are defined in accordance with the F.B.I. Uniform Crime Reporting (UCR) system, as modified by the Hate Crime's Act. The statistics reported below are presented pursuant to that obligation.

Campus crime, arrest, and disciplinary referral statistics are based on information reported to Wallace State Campus Police, Cullman County Sheriff's Office, Hanceville Police Department, Alabama Law Enforcement Agency, Oneonta Police Department, Blount County Sheriff's Office, Director of Axillary Services, and Vice President for Students. Victims or witnesses of crimes may report crimes confidentially for inclusion in the annual disclosure of crime statistics.

The Wallace State campus encompasses all buildings and property owned or controlled by the institution that are within the same reasonably contiguous geographic area and that are used to support its educational mission. The tables below display the number of reported criminal offenses occurring on the Wallace State campus for the period January 1, 2019 through December 31, 2021.

## Main Campus – Hanceville Criminal Offenses

<b>Criminal Offenses On-Campus</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses – Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	1
Dating Violence	1	0	0
Stalking	0	0	0

<b>Criminal Offenses- On-Campus Residence Halls</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses – Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	1
Stalking	0	0	0

<b>Criminal Offenses- Public Property</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses – Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

There were no reports of criminal offenses listed above on Wallace State-Oneonta campus. There were no reports of criminal offenses listed above at the Cullman Regional Airport.

### **HATE CRIMES**

2019: One (1) On campus harassing communications characterized by race.

2020: No hate crimes were reported.

2021 No hate crimes were reported.

### **Arrests/Disciplinary Actions**

<b>Arrest On-Campus</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Illegal Weapons Possession	0	0	0
Drug Law Violations	1	1	0
Liquor Law Violations	0	0	0

<b>Disciplinary Actions/Referrals On-Campus</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Illegal Weapons Possession	0	0	0
Drug Law Violations	2	0	0
Liquor Law Violations	0	0	0

<b>Arrests On-Campus Residence Halls</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

<b>Disciplinary Actions/Referral On-Campus Residence Halls</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Illegal Weapons Possession	0	0	0
Drug Law Violations	2	0	2
Liquor Law Violations	0	1	0

<b>Arrest Public Property</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

There were no incidents on public property which resulted in disciplinary actions or judicial referrals.

There were no incidents resulting in arrests or disciplinary actions on the Wallace State-Oneonta Campus.

### **Daily Crime/Fire Log**

The Campus Police Department maintains a Daily Crime and Fire Log for the past 90 days that is available for public inspection during normal business hours (8:00 am – 4:30 pm) at the Office of the Campus Chief of Police located at the Public Safety Building, across from the Baseball Stadium. Older portions of the Crime and Fire Log will be made available within two business days, upon receipt of a request made, in person, at the Police Department. Disclosure of information in the Daily Crime Log may be withheld, if said disclosure could cause an ongoing criminal investigation to be jeopardized, a suspect to flee or evade detection, or evidence to be destroyed.

To view the Daily Crime Log at the Oneonta Campus, go to the reception desk of the academic building located at 101 1<sup>st</sup> Ave West Oneonta, AL. 35121.

The Daily Crime Log contains any crime reported to the Campus Police Department and occurring on the campus, non-campus, or public property areas described in this report. Information recorded includes the nature, date, and general location of each crime, as well as the disposition of the complaint. For further information concerning campus safety issues call any of the numbers listed on the last page of this report.

## **Wallace State Community College Drug and Alcohol Prevention Program 2021-2022**

WSCC is committed to creating a healthy, safe and positive community for its students and staff. Through the use of multiple strategies, the College provides the framework for addressing alcohol and other drug-related issues for the campus community. This is accomplished by:

- Developing alcohol and drug-related policies to increase the consistency of enforcement
- Conducting early intervention
- Providing treatment options and recovery

The following campus units provide information that contributes to the comprehensive Drug and Alcohol Prevention Program:

- Student Activities
- Residence Hall Staff
- Campus Police Department
- Campus Counselor
- Athletic Director and Coaches
- College Orientation Instructors
- Student Conduct Committee
- Human Resources Office
- Health Program Policies related to Drug and Alcohol Testing
- Marketing

### **Student Life Summary:**

All Wallace State Community College students are responsible for complying with Alabama state laws, Board Policies and policies of WSCC. These guidelines establish that:

- No person under 21 years of age may use or be in possession of alcoholic beverages.
- Alcoholic beverages may not be available to minors.
- Misrepresentation of age for the purpose of purchasing alcoholic beverages is a violation of state law.
- Personal possession and consumption of alcoholic beverages is not permitted in residential halls, at athletic events, at social events attended by students, or on the campus grounds.

## Residence Hall Summary:

Wallace State Community College employs Residence Hall Directors and Residence Hall Assistants who are trained to enforce the community standards regarding alcohol and drugs for the students residing in the two residence halls. Each resident is provided information on residence hall policies upon completion of a dorm agreement. The college's alcohol and drug policies are contained in the *Student Handbook/College Catalog* and include:

- Students are prohibited from consuming, transporting, and distributing alcohol; possessing or being in the presence of alcohol while on campus; or exhibiting disruptive behavior.
- Alcohol found by staff will be maintained by campus police, held as evidence and destroyed after a disposition in the case. Persons found in violation of this policy will be subject to administrative or disciplinary sanctions listed in the *Student Handbook/College Catalog* and can include:
  - ✓ Warning and/or probationary period (Dorm and Disciplinary)
  - ✓ Contact with parent/guardian
  - ✓ Referral to an alcohol education program
  - ✓ Counseling services
  - ✓ Termination of the housing contract
  - ✓ Suspension from WSCC
  - ✓ Possible arrest, imprisonment, or fine according to state alcohol laws

“Intoxication from, or the use, display, or possession of alcoholic beverages or any controlled substance (drug) or drug paraphernalia is prohibited unless the student has a valid prescription for the use of the controlled substance is strictly prohibited by the WSCC Code of Conduct. Furthermore, intoxication from, or the use, display, or possession of alcoholic beverages or any controlled substance (drug) on any area of the WSCC campus is prohibited. This includes the presence of empty or full alcoholic beverage containers.” (2020-2021 WSCC Catalog page 60)

## Security/Enforcement:

The primary sources on campus that enforce the alcohol and drug policies are the Campus Police Department, the Housing Director, and the Dean of Student's Office. For instances involving employees, the Office of Human Resources works with the Chief Personnel Officer to handle interventions and/or sanctions. It is the primary responsibility of the Dean of Students to assess instances of infractions by students and to determine sanctions or involve the Student Conduct Committee which will recommend any necessary sanctions.

WSCC Police Department compiles statistics related to campus incidents and reports those to appropriate offices, including that of housing (if appropriate), Dean of Students and President. They also assist in carrying out lawful behavior on campus.

Students and employees should be aware of the various federal penalties for drug related convictions as well as State or System Office sanctions. These can include termination of employment, disciplinary expulsion, suspension or probation, and arrest.

## **Free Counseling Services**

Wallace State Community College has options available for students who need to address alcohol and other drug abuse issues. The college has an agreement with a local community health organization, Wellstone Behavioral Health, to provide free counseling for students. The counselor also serves to address any incoming referrals and also has a goal to address underage drinking and binge drinking among WSCC community. The office is currently located in Bailey Building on the 3<sup>rd</sup> floor.

## **Athletic Drug Policies for Athletic Director and Coaches:**

Wallace State Community College complies with Alabama Community College Conference policy and guidelines for drug testing and drug education of student athletes. These policies are published on the WSCC website as well as distributed to all athletes at Athletic Orientation via the Athletic Handbook. All athletes sign for these manuals and a record of this is kept in the Athletic Director's Office. Any random testing that results in the necessity of this policy, is coordinated through the Athletic Director's Office to ensure compliance.

Drug use and abuse education program shall be provided to all student athletes at the beginning of the fall term and at other times as deemed necessary by the Athletic Director, head coach or other designated representative. Attendance is mandatory for all student athletes at Athletic Orientation. An attendance roster shall be maintained for each session of this program and shall include the signatures of each student athlete and the date of attendance. This program should include, at a minimum, the following:

- A. Discussion of drug testing policy for student athletes; and
- B. Presentation by a qualified substance abuse counselor or an individual with relative qualifications for such presentations; and
- C. Distribution of education materials concerning the use and abuse of illegal drugs.

Publication of Policy: The institution shall include the Drug Testing of Student Athletes policy in the student handbook and other appropriate institution publications, to ensure adequate notice and distribution.



## **Orientation and Lions Pride Sessions:**

Wallace State Community College strives to remain in compliance with the requirements of the Drug-Free Schools and Communities Act. The college has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by students and employees both on its premises and as a part of any of the college's activities. WSCC distributes drug and alcohol policies to students during orientation courses and Lions Pride information sessions, through access to the online *College Catalog/Student Handbook*, through campus signage, presentations by Heads Up Program staff, and through various handouts throughout the academic year. These contain:

- Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities;
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol;
- A description of applicable legal sanctions under local, state or federal law; and
- A description of counseling or treatment programs.
- A clear statement and description of the disciplinary sanctions the institution will impose on students and employees.

## **Student Conduct Committee**

The campus Student Conduct Committee carries out disciplinary referrals for campus violations of the Student Code of Conduct. This committee, appointed annually, is made up of Faculty from the Academic, Career Technical, Allied Health Divisions, staff members and two SGA Representatives.

## **Human Resources**

### **Alcohol-and Drug-Free Campus Workplace Policy:**

Wallace State Community College is committed to providing students, faculty, staff, and visitors a safe campus and workplace. The college recognizes the health risks associated with controlled substance use and alcohol misuse and is committed to supporting students and employees who seek treatment for these conditions. The college also recognizes that controlled substance use and alcohol misuse diminish workplace and campus safety and undermine the college's ability to fulfill its mission of providing quality education for all students in an atmosphere that promotes intellectual pursuit, and social and personal responsibility. Compliance with this policy is considered a condition of employment and attendance at WSCC. All employees and students have been notified of this policy by print publication and electronic delivery.

## **Drug-Free Workplace Policy:**

In compliance with the drug-free workplace requirements of Public Law 100-690 for recipients of federal contracts and grants, the following policy is in effect for Wallace State Community College:

1. The unlawful manufacture, distribution, possession or use of a controlled substance is prohibited by WSCC on any property owned, leased, or controlled by WSCC or during any activity conducted, sponsored, authorized by, or on behalf of Wallace State Community College. A controlled substance shall include any substance defined as a controlled substance in Section 102 of the Federal Controlled Substance Act (21 U.S. Code 802) or in the Alabama Uniform Controlled Substance Act (Code of Alabama, Section 2-2-1. Et seq.)
2. Wallace State Community College has and shall maintain a drug-free awareness program to inform employees concerning the following:
  - a. The dangers of drug abuse in the workplace
  - b. Maintenance of a drug-free workplace
  - c. Drug counseling and rehabilitation programs
  - d. Possible penalties for drug-abuse and rehabilitation violations.
3. Any employee who is convicted by any Federal or State Court on an offense that constitutes a violation of paragraph one shall notify the President of WSCC in writing of said conviction within five (5) days after the conviction occurs. Conviction, as defined in P.L. 100-690 shall mean a finding of guilt (including plea of nolo contendere) or imposition of sentence or both. Any employee who has been convicted by any Federal or State Court of an offense that constitutes a violation of paragraph one since completing his or her initial application shall notify the President immediately to avoid possible future complications.
4. In the event of a report of a conviction pursuant to paragraph four providing that the employee is working in a project or a program funded through a Federal contract or grant, Wallace State Community College shall notify in writing within ten (10) days any Federal agency to whom such notification by Wallace State Community College is required under P.L. 100-690.
5. In the event that an employee violates the provisions of paragraph one or receives a conviction as described in paragraph four, the respective employee shall be subject to appropriate disciplinary action which may include, but is not limited to, termination of employment. Wallace State Community College shall also reserve the right to require that an employee as a condition of continued employment, to complete a drug treatment or rehabilitation program of a reasonable duration and nature, at the employee's own expense.
6. Wallace State Community College shall make a good faith effort to ensure that paragraphs 1-6 are followed.
7. Each employee at Wallace State Community College shall receive a copy of this copy.

## **Omnibus Transportation Employee Testing Act Policy:**

In conjunction with its Drug-Free Workplace Policy, the College also complies with the Omnibus Transportation Employees Testing Act of 1991. The act relates to those employees possessing or required to possess a Commercial Driver's License (CDL). Any employee in or applicant for such a CDL position has special obligations to notify the College that he or she has special obligations to notify the College that he or she has recently or is currently using certain physician prescribed drugs or other medication that may affect that person's test results or ability to perform his or her duties. Current CDL employees are subject to the following rules:

1. When reasonable suspicion exists that an employee has used a controlled substance or has otherwise violated the substance abuse rules, he/she may be tested.
2. The College may conduct unannounced random testing.
3. When an employee is involved in any accident resulting in injury or damage to College property, he/she must notify the Drug Program Coordinator or Chief of Police.
4. When an employee returns from substance abuse rehabilitation, the College may require that he/she submit to follow-up testing.
5. All affected employees may be required to undergo urinalysis or oral testing as part of a re-certification physical exam.

The complete policy and pertinent procedures are available in the office of the Director of Human Resources. This policy and procedures cover Testing Procedures, Collection Sites, Collection Procedures, Occasions when the Collection Personnel Should Directly Observe the Specimen Being Provided, Evaluations and Return of Results to the College, Request for Retest, Release of Test Results, Discipline, and Investigations, and Searches.

## **Health Programs Drug Policy:**

Wallace State Community College supports the concept of a Drug Free Workplace and prohibits the unlawful manufacture, distribution, possession or use of a controlled substance on any property owned, leased, or controlled by the college or during any activity conducted, sponsored, authorized by or on behalf of Wallace State Community College. The college prohibits any form of on-campus (or campus affiliated) use and/or possession of illegal drugs, drug paraphernalia, or alcoholic beverage by students, which is in direct violation of local, state, and federal law. Students found to be involved in any of these activities are subject to disciplinary action including program dismissal.

Education of health profession students at Wallace State Community College requires collaboration between the college and clinical agencies. Education of these students cannot be complete without a quality clinical education component. The College shares an obligation with the clinical agency to protect, to the extent reasonably possible, the agency's patient due to students who are under the influence of illegal drugs or alcohol while in the clinical agency.

The College wishes to ensure that the health and safety of students and patients are

not compromised, and that clinical affiliation agreements exist to provide students with quality clinical education experiences. Therefore, it is the policy of Wallace State Community College-Hanceville that students enrolling in health profession programs submit to drug testing. This testing can be announced or unannounced and will occur upon admission and annually thereafter, for cause or at random intervals. This policy authorizes drug testing of students who voluntarily choose to enroll in health profession programs at the college. Any student enrolling in a health profession program will be required to submit to such testing.

Guidelines for drug testing of health profession students are available with their respective health orientation and health program handbook. The college shall include the policy and procedure for Drug Testing of Health Profession Students in the college catalog, on the college's website, in the student handbook for each program, and other appropriate college publications to ensure adequate notice and distribution. As stated in the disclaimer in the Wallace State Catalog, college policies are subject to change.

## **Marketing:**

WSCC Marketing provides campus publications, such as the WSCC Catalog and semester schedules, that provide sources of information for the campus community. They also monitor and update the College website which also depicts a wealth of information for students, staff, and potential students.

## **Health Risks and Effects of Drugs and Alcohol:**

Alcohol consumption and drug usage can cause a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including domestic violence and date rape. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. Repeated use of alcohol and drugs can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Long-term consumption of large quantities of alcohol and/or drugs, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

## Examples of Resources/Referrals:

- Alcoholics Anonymous - <http://www.aa.org>
- Al-Anon - <http://www.nycalanon.org>
- Narcotics Anonymous - <http://www.na.org> 205-243-7854 (Greater Birmingham Area)
- Focus on Recovery Helpline (alcohol/drugs) - 1-800-374-2800 or 1-800-234-1253
- National Suicide Prevention Lifeline - 1-800-SUICIDE (784-2433)
- National Alliance for the Mentally Ill - 1-800-950-6264
- Department of Health and Human Services Drug and Alcohol Treatment Referral Routing Service - 1-800-662-4357
- Veterans - Locate the closest VAMC or VA Regional Office: 1-877-222-8387
- Mental Health Care of Cullman - 256-734-4688 [www.mentalhealthcareofcullman.org](http://www.mentalhealthcareofcullman.org)
- NEWVISION  
256.973.6780  
1.800.939.CARE  
[www.specialcarecorp.com](http://www.specialcarecorp.com)  
Inpatient Medical Stabilization Services for Adults with Drug, alcohol and related health issues  
Decatur Morgan Hospital

## Federal Drug Offenses and Penalties

Possession of Controlled Substances: Federal drug possession penalties generally consider only the drug violation history of the offender. With one exception (when the possession is for personal use for which a civil penalty up to \$10,000 may be imposed if first offense), federal penalties for a person convicted of possession of any type or amount of a controlled substance can be:

- up to one year in prison and a minimum fine of \$1,000 for a first offense;
- a minimum of 15 days and a maximum of two years in prison and a minimum fine of \$2,500 for a second drug offense; and
- a minimum of three months and a maximum of three years in prison and a minimum fine of \$5,000 for a third drug offense.

Persons convicted of possession of certain amounts of a mixture or substance containing cocaine base such as crack cocaine face much stiffer penalties under mandatory minimum sentencing, including at least five years in prison, not to exceed 20 years and fined a minimum of \$1,000 or both, if:

- a) first conviction and the amount of crack possessed exceeds five grams;
- b) second crack conviction and the amount of crack possessed exceeds three grams; or

c) third or subsequent crack conviction and the amount of crack possessed exceeds one gram (21 U.S.C. 844(a)).

**Federal Drug Trafficking:** Federal drug trafficking penalties consider the type and amount of the drug involved, the offender’s drug violation history, and other factors. The US Drug Enforcement Administration (DEA) maintains a list of penalties for federal trafficking offenses, a copy of which is incorporated below. Generally, for each drug, there is a threshold amount that brings the offender under the mandatory minimum sentencing structure. When death or serious bodily injury results from use of the drugs, first time offenders are subject to a sentence of 20 years to life, and repeat offenders are subject to a mandatory life sentence. A first offense of distributing to persons under age 21 may be punishable by twice the maximum sentence, and three times for second offenses (21 U.S.C. §859). If the trafficking is on premises in which a person under age 18 is present or resides, an additional penalty up to 20 years imprisonment may be imposed (21 U.S.C. § 860a). Persons convicted of trafficking within 1,000 feet of a school or college face penalties twice as high as the maximum penalties, with a mandatory one-year prison sentence for first offenses, and three times as high for second offenses (21 U.S.C. § 860).

**Drug Paraphernalia:** Any person who sells, offers to sell, transports, exports or imports drug paraphernalia is subject to three years imprisonment (21 U.S.C. § 863).

**Other Penalties:** A federal drug conviction may result in the loss of federal benefits, including school loans, grants, scholarships, contracts, and professional and commercial licenses for up to one year for a first offense and up to five years for subsequent offenses (21 U.S.C. § 862). Federal drug trafficking convictions may result in denial of federal benefits for up to five years for a first conviction; possession convictions may result in denial of federal benefits for up to one year for a first conviction and up to five years for subsequent convictions (21 U.S.C. § 862). In addition, for crimes punishable by more than one year in prison, the person will forfeit personal or real property related to the violation, including houses, cars, and other personal belongings (21 U.S.C. § 853 (a)(2) & 881(a)(7)), or vehicles, boats, or other conveyance used to transport or conceal controlled substances (21 U.S.C. § 881(a)(4)). Finally, persons convicted are ineligible to receive or purchase a firearm (18 U.S.C. 922(g)).

<b>FEDERAL TRAFFICKING PENALTIES FOR SCHEDULES I, II, III, IV, and V (EXCEPT MARIJUANA)</b>				
<b>Schedule</b>	<b>Substance/Quantity</b>	<b>Penalty</b>	<b>Substance/Quantity</b>	<b>Penalty</b>
II	Cocaine 500-4999 grams mixture	<b>First Offense:</b> Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life.  Fine of not more than \$5 million if an individual, \$25 million if not an individual.  <b>Second Offense:</b> Not	Cocaine 5 kilograms or more mixture	<b>First Offense:</b> Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life.  Fine of not more than \$10 million if an individual, \$50 million if not an individual.  <b>Second Offense:</b> Not less than 20 yrs., and not more than life. If death or serious bodily injury,
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
IV	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams mixture		Fentanyl Analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	

II	Methamphetamine 5-49 grams pure or 50-499 grams mixture	less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.	Methamphetamine 50 grams or more pure or 500 grams or more mixture	life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
II	PCP 10-99 grams pure or 100-999 grams mixture		PCP 100 grams or more pure or 1 kilogram or more mixture	<b>2 or More Prior Offenses:</b> Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.

Substance/Quantity	Penalty
Any amount of other Schedule I & II substances	<b>First Offense:</b> Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.
Any drug product containing Gamma Hydroxybutyric Acid	<b>Second Offense:</b> Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.
Flunitrazepam (Schedule IV) 1 Gram	
Any amount of other Schedule III drugs	<b>First Offense:</b> Not more than 10 yrs. If death or serious bodily injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. <b>Second Offense:</b> Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.
Any amount of all other Schedule IV drugs (other than one gram or more of Flunitrazepam)	<b>First Offense:</b> Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual. <b>Second Offense:</b> Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.
Any Amount of all Schedule V drugs	<b>First Offense:</b> Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. <b>Second Offense:</b> Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.

FEDERAL TRAFFICKING PENALTIES FOR MARIJUANA, HASHISH AND HASHISH OIL, SCHEDULE I SUBSTANCES	
Marijuana  1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants	<b>First Offense:</b> Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual. <b>Second Offense:</b> Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.

Marijuana 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants	<b>First Offense:</b> Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual. <b>Second Offense:</b> Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$8 million if an individual, \$50million if other than an individual.
Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants	<b>First Offense:</b> Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual. <b>Second Offense:</b> Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.
Hashish More than 10 kilograms	
Hashish Oil More than 1 kilogram	
Marijuana less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight) 1 to 49 marijuana plants	<b>First Offense:</b> Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual. <b>Second Offense:</b> Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.
Hashish 10 kilograms or less	
Hashish Oil 1 kilogram or less	

## STATE OF ALABAMA DRUG OFFENSES AND PENALTIES

A list of Alabama statutes regarding controlled substances, marijuana and drug paraphernalia is incorporated below. Crimes involving controlled substances range from Class A to Class C felonies, punishable by substantial prison terms and/or fines, with enhanced penalties if controlled substances are sold to persons under 18 years of age or within a three-mile radius of campus boundaries of a college or school. Possession of marijuana for personal use is a Class A misdemeanor for the first offense, but elevated to a Class C felony for a second offense. Possessing drug paraphernalia is a Class C misdemeanor, but elevated to a more serious Class B felony if sold to a person under 18 years of age. The Department of Public Safety may suspend a driver's license for six months for persons convicted of a drug offense.

***A drug conviction under state or federal law may make a student ineligible for federal financial aid (loans, grants, work study). For more information, see***

***<https://studentaid.ed.gov/eligibility/criminal-convictions#drug-convictions>***



## 2022 Annual Fire Safety Report

### On-Campus Housing Fire Safety Equipment

At Wallace State Community College, at both women's on-campus residence halls are protected by fire detection and alarm systems which are monitored 24 hours/day, seven days/week. These two buildings are also equipped with lighting fixtures that incorporate backup batteries; upon loss of power, these systems automatically activate to assure adequate egress lighting in hallways and emergency exit stairwells. Both men's and women's dorm are equipped with fire alarms in each dorm room and fire extinguishers are located throughout the dorm buildings.

Residents should not tamper with fire alarms, smoke detectors, fire extinguishers, TV cable, telephone wiring, or electrical wiring or devices.

### In the event of a fire/fire alarm

- ▮ Take or secure all valuables, wallets, purses, keys, etc.
- ▮ Evacuate the building immediately and in an orderly manner. The last occupant to leave a room should close the door leading to the corridor.
- ▮ Never use the elevators. In most college buildings, elevators are automatically recalled to the street floor or transfer level upon the activation of the buildings' fire alarm system.
- ▮ Proceed to the nearest and safest exit.
- ▮ If possible, assist non-ambulatory occupants to areas of refuge, or to ground level exits. All members of the college community are responsible, within the limits of their abilities, to assist those individuals requiring assistance prior to, during or after an emergency. Normally, assistance is in the form of notifying emergency workers of the location of these individuals or by actually providing guidance to safe areas.
- ▮ Remain at designated safe area until instructed to re-enter by the City of Hanceville Fire Department, or WSCC Campus Police.

**Lady Lions Dorm Safe Area-** Proceed across College Drive onto the grassy area next to the rear entrance to the Bailey Building.

**Rebecca Branch Dorm Safe Area-** Proceed across College Drive onto the grassy area next to the Bailey Building.

**Men's Dorm Safe Area-** Proceed out into the grassy area behind basketball goal and garbage cans.

The primary concern of resident life staff members in the event of a fire is to evacuate everyone from the building as quickly and safely as possible. The staff is trained to check each room for

occupants if time and situation allows. In order to accomplish this, staff and occupants must be prepared in advance for a quick and orderly evacuation.

It is suggested that people with disabilities prepare for emergencies in advance by learning the locations of exit corridors, areas of refuge, and exit stairways, by planning an escape route and by showing a classmate, dorm directors, or co-residents how to assist him/her in case of an emergency.

Anyone found causing a false fire alarm, tampering with fire-safety equipment, or not properly evacuating during a fire alarm will face appropriate sanctions, including disciplinary sanctions and/or arrest.

### **Smoking**

WSCC campus policy prohibits smoking in all properties owned and operated by Wallace State Community College, including residence halls.

## **Wallace State Annual Fire Statistics for On-Campus Housing**

<b>Name of Facility</b>	<b>2019-Number of Injuries/Deaths</b>	<b>2020-Number of Injuries/Deaths</b>	<b>2021-Number of Injuries/Deaths</b>
Lady Lions	0	0	0
Rebecca Branch	0	0	0
Men's Dorm	0	0	0

There were no fires reported on-campus housing of Wallace State Community College during 2019-2021.

### **Fire Drills**

Fire evacuation drills were conducted in Lady Lions and Rebecca Branch Dorms in 2021.

## **Policy on Portable Electric Appliances and Open Flames in Student Housing Facilities**

Wallace State Community College Axillary Services Department and or the Wallace State Campus Police Department conduct unannounced, random dorm inspections numerous times throughout the year. The inspections are primarily designed to find and eliminate safety violations. Students are required to read and comply with the Housing Rules and Regulations Manual which include rules and regulations for residential buildings. The inspections include, but not limited to, a visual examination of electrical cords, smoke detectors, fire extinguishers, and other life safety systems.

In addition, rooms will be examined for the presence of prohibited items such as candles and other sources of open flame producers, prohibited cooking appliances, and smoking in the room. This inspection will also include a general assessment of food and waste storage and cleanliness of the room and other prohibited items. With the exception of refrigerators and microwave ovens, kitchen appliances or cooking devices, such as hot plates, toasters, mini-grills, etc., are not permitted in the dormitory rooms.

In addition to the items already listed, the following items are prohibited in dorm: Candles, incense, and fireworks.

## **Fire Safety Education and Training Programs Provided to Students and Employees**

Fire safety briefings for students living in on-campus student housing are held during the Fall and Spring Semesters. These briefings are designed to familiarize dorm residents with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the college's fire safety policies. Residents will also be informed on the evacuation routes and meeting spots should they have to evacuate. During this training, residents are informed that fire drills are mandatory while residing in campus housing facilities.

## **Reporting Fires**

Per federal law, Wallace State Community College is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the **non-emergency** numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the WSCC Campus Police Department may already be aware. If you find evidence of such a fire or if you hear about a fire, please contact the following:

WSCC Campus Police Department	(256) 735-9975 or
WSCC Auxiliary Services	(256) 352-8156

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

## **Future Improvements in Fire Safety**

The College has adopted the National Incident Management System (NIMS) for all emergency events that occur on campus. WSCC has also implemented the Virtual Alabama School Safety

System which enhances campus safety officials and off campus emergency personnel the ability to plan and prepare for all emergencies including fire response.

<b>Contact Numbers</b>	
Wallace State Campus Police	(256) 352-8080
Wallace State Campus Police Cell	(256) 735-9975
Wallace State Switchboard	(256) 352-8000
Vice President for Students	(256) 352-8340
<b>Other Numbers</b>	
Hanceville Police Department	(256) 352-9811
Cullman County Sheriff's Department	(256) 734-0342
Alabama State Troopers	(256) 353-0631
Oneonta Police Department	(205) 625-4351
Victim Services of Cullman Administrative Office	(256) 775-2600
Victim Services 24 Hour Crisis Line	(256) 734-6100
Cullman Regional Medical Center	(256) 737-2000
Cullman Ambulance Service	(256) 734-1524
Poison Control Center	1-800-222-1222
National Suicide Prevention Lifeline	1-800-273-8255