

## Career Academy Application

PO Box 2000/ 801 Main Street NW Hanceville AL 35077

**DUE APRIL 15, 2026, FOR FALL 2026 STUDENTS**

**\*(For College Use Only)**

Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM DD YYYY)

Student Accepted ☐ Yes ☐ No

**Career Academy Programs include the following:**

(Select one)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Agribusiness/Horticulture  | <input type="checkbox"/> Automotive Service Technology | <input type="checkbox"/> Diesel Technology              |
| <input type="checkbox"/> Engineering Technology   | <input type="checkbox"/> Heat/Air Conditioning (HVAC)  | <input type="checkbox"/> Mechatronics                   |
| <input type="checkbox"/> Machine Tool Technology  | <input type="checkbox"/> Welding Technology            | <input type="checkbox"/> Business/Office Administration |
| <input type="checkbox"/> Computer Science   | <input type="checkbox"/> Criminal Justice              | <input type="checkbox"/> Paralegal                      |
| <input type="checkbox"/> Child Development  |  |   |
| <input type="checkbox"/> Emergency Medical Services*(Min. 4 Accuplacer score or 17 ACT score) |  |   |
| <input type="checkbox"/> Health Information Technology*(Min. 17 ACT score)                    |  |   |
| <input type="checkbox"/> Medical Assistant*(Min. 17 ACT score)                                |  |   |
| <input type="checkbox"/> Medical Laboratory Assistant*(Accuplacer or ACT score on file)       |  |   |

\*Health Science application must be completed in addition to this application. The Health Science application is open March 1<sup>st</sup> – June 1<sup>st</sup>. Students must meet the minimum requirements listed for Health Science programs. Please refer to the WSCC Health Science Page for program requirements and information: <https://www.wallacestate.edu/programs/health-division/index.html>.

**Career Academy acceptance does not imply Health Science program acceptance.**

**\*Cost of Program:** Dual 2 Degree students are responsible for paying all tuition and fees. Pending available funds, a scholarship covering 2 CTDE courses for Career Academy students will be granted each semester to programs that qualify (\$200 books/supplies stipend may be awarded for CTDE programs as well if funds are available). WSCC graduation fee may vary each year. Check the WSCC graduation information online for current rate.

**\*Please note that applications received after the deadline will only be considered if space is available.**

**Student A Number:** \_\_\_\_\_

Students must complete Wallace State's online admissions application to receive a student number. Admissions application may take up to 48 hours or more to process: <https://www.wallacestate.edu/admissions/apply-online>.

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

DOB(MMDDYYYY): \_\_\_\_\_ Age: \_\_\_\_\_ Phone: \_\_\_\_\_

High School: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

**Parent/Guardian Contact Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

It is the policy of the Alabama State Board of Education and Wallace State Community College, a postsecondary institution under its control, that no person shall, on the grounds of race, color, sex, religion, national origin, disability or age, be excluded from participation in, be denied benefit of, or be subjected to discrimination under any program, activity, or employment.

## Wallace State Community College Dual 2 Degree Early College Agreement Form

### REQUIREMENTS:

- Student must have completed grade 9. Local School Boards can require completion of grade 10 or 11.
- Apply for admissions at <https://www.wallacestate.edu/admissions/apply-online>. Include submission of high school transcript.
- ACCUPLACER placement exam or comparable ACT scores if taking English or Math. A minimum ACT score of 18 in English and 20 in Math is required to waive the ACCUPLACER placement exam.
- Unweighted 2.5 high school GPA.
- Payment of tuition and fees by the date stipulated in the WSCC semester schedule.

Wallace State Community College Dual 2 Degree students and parents, please read the following policies and procedures:

- Students must adhere to all institutional policies and requirements, including, but not limited to, those outlined in course syllabi, the academic calendar, the college catalog, and the Student Code of Conduct. WSCC reserves the right to refuse re-admission if a student violates institutional policies.
- Students will receive the rights to their private educational information (FERPA) upon enrollment, regardless of age.
- A grade of "D" or lower or withdrawal from a course will result in a one-term suspension, which may not be served during the summer term. This suspension could affect a student's future financial aid status, as well as their high school credits and GPA, as all grades earned in Dual Enrollment courses will appear on their permanent high school and college transcripts.
- High school IEP/504 plans are not honored by postsecondary institutions. *Students* are responsible for obtaining any necessary accommodations through the college ADA representative *before* classes begin each term.
- Students are responsible for all required textbooks and course materials.
- Students are responsible for checking their schedule each semester *before* classes begin for any errors regarding registration, charges, account holds, and personal contact information. If a student contacts WSCC Dual Enrollment staff *after* classes begin with account or course registration errors, they may be unable to remedy these errors.

***I have read and understand the above WSCC Dual 2 Degree policies and procedures.***

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Student Name (Print): \_\_\_\_\_

Parent/Guardian Name (Print): \_\_\_\_\_

Student A Number: \_\_\_\_\_ DOB: \_\_\_\_\_ High School: \_\_\_\_\_ Current Grade: \_\_\_\_\_ GPA: \_\_\_\_\_

Student Address: \_\_\_\_\_

Student Phone: \_\_\_\_\_ Parent/Guardian Phone: \_\_\_\_\_

Student Email: \_\_\_\_\_ Parent/Guardian Email: \_\_\_\_\_

### Authorization for Release of Academic Records (FERPA)

According to the Family Educational Rights and Privacy Act of 1974 (FERPA), all rights of access to students' educational records transfers from the parent(s) to the student when the students become 18 years of age OR are enrolled in an institution of postsecondary education. To comply with the requirements of FERPA, Wallace State Community College shall obtain written consent from students before disclosing any personally identifiable information from their educational records. More information regarding FERPA is outlined in the WSCC Catalog.

As a participant of the Dual 2 Degree program, **I understand** that it is the responsibility of Wallace State Community College to release my grades to my high school and/or secondary educational entity.

**I authorize** WSCC to release my academic records each term to my high school in accordance with the FERPA Act of 1974 and authorize the high school to release my grades and transcripts to WSCC.

Additionally, **I authorize** WSCC representatives to discuss all my student records with the individuals listed below while I am enrolled in dual enrollment courses. This release shall remain in effect until I provide written notice to WSCC to discontinue the release or until I earn my high school diploma.

***My signature indicates I have read and understand the contents of this consent form pertaining to the FERPA Act of 1974.***

Student Signature: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

# Statement of Understanding

I understand that my student enrolled in the Career Academy Program (CA) may still participate in their high school's extracurricular activities, including but not limited to athletics, band, and student organizations as long as scheduling permits. Student schedules will be pre-determined based on the intended program of study and the Alabama high school graduation requirements. Online courses will not be available to CA students unless it is the only course option available.

WSCC Career Academy will make every effort to schedule courses between 8:00 a.m. - 3:30 p.m. Monday - Thursday with exceptions to students who need college courses that are not offered during this time. Excessive absences will be reported to the high school. Students who plan to graduate high school early will not be eligible for Career Academy; however, the student may take Dual Enrollment courses at the high school or on the WSCC campus with permission of the high school. Students graduating early must follow the recommendations of the high school guidance counselor to assure student has the required credits to graduate high school.

By participating in CA, students are considered college students and may be in classes and exposed to content that is at a college level.

*By signing below, I acknowledge that I have read and understand the statements above.  
A statement of understanding is required for a complete application for Career Academy.*

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## SCHOOL RECOMMENDATION

(To be completed by high school personnel)

Student Name: \_\_\_\_\_

This survey contains several statements or questions about the applicant. Please submit this to a teacher for their evaluation. Your answers will be kept confidential.

<i>Please rate the following from 1 (poor) – and 5 (excellent)</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
1. Applicant exhibits good study skills.					
2. Applicant behaves well in class (consider number of disciplinary referrals).					
3. The applicant has a satisfactory attendance record.					
4. Applicant exhibits mature behavior to integrate onto a college campus.					
5. This applicant would benefit from participation in the Transfer Academy Program.					
6. This student is on track to graduate. (Completed 12 credits at the end of their 10 <sup>th</sup> grade year)	<u>Yes</u>		<u>No</u>		

Current Unweighted High School GPA (on a 4.0 scale): \_\_\_\_\_

ACT Scores: ENGLISH \_\_\_\_\_ MATH \_\_\_\_\_ (The ACCUPLACER placement exam can be submitted for Math and/or English placement - students must submit test scores with application or have test scheduled).

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Counselor Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

# GRADUATION REQUIREMENTS CHECK LIST

(To be completed by high school personnel)

Student Name: \_\_\_\_\_

**Units passed will have a check in the check box.**

## REQUIRED COURSES

### **ENGLISH** (4 credits are needed to graduate)

9<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5

10<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5

11<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5

12<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5

### **MATHEMATICS** (4 credits are needed to graduate)

9<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

10<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

11<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

12<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

### **SOCIAL STUDIES AND HISTORY** (4 credits are needed to graduate)

9<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 World History

10<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 United States History I

11<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 United States History II

12<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 Economics / American

### **SCIENCE** (4 credits are needed to graduate)

9<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

10<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

11<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

12<sup>th</sup> Grade (1) ☐ 0.5 (2) ☐ 0.5 \_\_\_\_\_

### **L.I.F.E. (Lifelong Individualized Fitness Education)** (1 credit is needed to graduate)

(1) ☐ 0.5 (2) ☐ 0.5

## GRADUATION REQUIREMENTS CHECK LIST

(To be completed by high school personnel)

Student Name: \_\_\_\_\_

**HEALTH** (½ credit is needed to graduate)

(1) ☐ 0.5

**CAREER PREPAREDNESS** (1 credit is needed to graduate)

(1) ☐ 0.5      (2) ☐ 0.5

**CAREER TECH EDUCATION AND/OR FOREIGN LANGUAGE AND/OR ARTS EDUCATION**

(3 credits are needed to graduate - please list which courses have been taken.)

(1) ☐ 0.5 \_\_\_\_\_

(2) ☐ 0.5 \_\_\_\_\_

(1) ☐ 0.5 \_\_\_\_\_

(2) ☐ 0.5 \_\_\_\_\_

(1) ☐ 0.5 \_\_\_\_\_

(2) ☐ 0.5 \_\_\_\_\_

**ELECTIVES** (2 ½ credits are needed to graduate - please list which courses have been taken.)

(1) ☐ 0.5 \_\_\_\_\_

(2) ☐ 0.5 \_\_\_\_\_

(1) ☐ 0.5 \_\_\_\_\_

(2) ☐ 0.5 \_\_\_\_\_

(1) ☐ 0.5 \_\_\_\_\_

**TOTAL NUMBER OF CREDITS EARNED TO DATE:** \_\_\_\_\_

This number ☐ **does** or ☐ **does not** include credits for the current semester.

**\*PLEASE ATTACH COPY OF STUDENT'S HIGH SCHOOL TRANSCRIPT TO THIS FORM  
(INCLUDING IN PROGRESS CREDITS).**

\_\_\_\_\_  
Principal Signature & Date

\_\_\_\_\_  
Counselor Signature & Date